

FCCHA Office Coronavirus Closure Notice

The FCCHA office is closed to the public until further notice. FCCHA continues to provide services to our residents and customers during regular business hours through the following options: **telephone, fax, web, email, U.S. Mail, or via drop box.**

Telephone: (931) 967-0344
Fax: (931) 967-4451

U.S. Mail Address: **FCCHA, P.O. Box 502, Winchester, TN 37398**

The office staff may be contacted via email, as follows:

Crissie Moss – cmoss@fcchousing.org
Christy Shields – cshields@fcchousing.org
Pamela McGhee – pmcghee@fcchousing.org

For residents or applicants who wish to bring payments or documents to our physical location, a mail slot (*drop box*) is located in the front door at the Main Office, located at:

136 Ross Lane, Winchester, TN 37398

Some measures, but not all, that are being implemented to help protect the health of FCCHA residents and employees are:

- Rent payments are accepted via U.S. mail, online, or those dropped into the mail slot at the FCCHA office.
- Work orders are being completed provided the resident maintains social distancing guidelines during the work order repair.
- Housekeeping inspections are being conducted quarterly unless resident provides proof of COVID-19 positive test results, in which case, the inspection will be rescheduled.
- Pest control services are being provided monthly. If the resident has a valid health concern and does not want treatment, the office must be notified prior to the scheduled pest control treatment date.